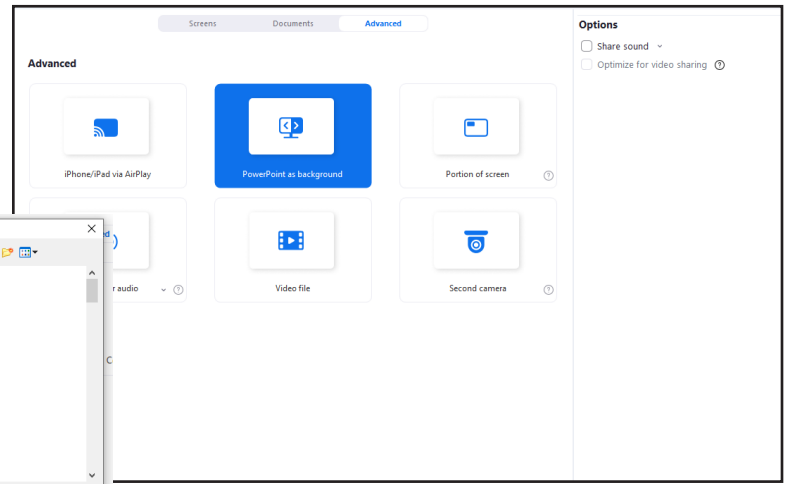


PowerPoints as Virtual Backgrounds

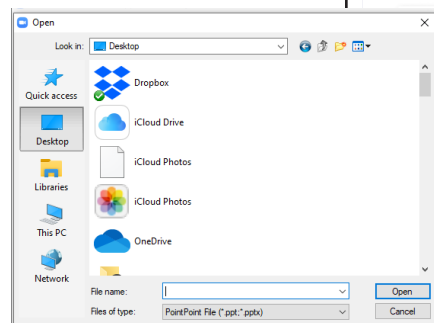
Zoom has a feature that allows you to set a PowerPoint as your virtual background. This allows you to appear in the same window as your presentation.

Instructions

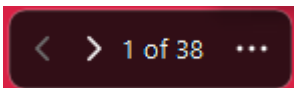
1. In a Zoom meeting, click on “Share Screen” on the bottom toolbar. In the selections available, select “Advanced” on the top of the window and select “PowerPoint as Virtual Background”.



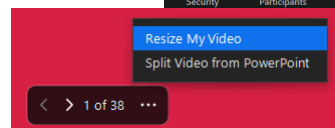
2. A file explorer window will open. Select the PowerPoint file you wish to share and click “Open”.



3. You should see your camera footage with the background removed and the PowerPoint behind it.
4. You can use the left and right arrow keys to move through the slides.



1. Sometimes the default way your video is shown may appear small or located somewhere weird. You can change this by clicking on the three ellipses to the right of the slide count and selecting “Resize My Video”.



- You should see the options to resize by hovering your cursor on the blue border of the video footage.

5. At any time, you may also select “Split Video From PowerPoint” to separate the camera footage from the presentation and have them appear as separate elements in the meeting.

