Appendix A: CAPSTONE PROPOSAL FORM

The Graduate Capstone Course and Evidence Based Literature Review courses are intended to provide students with the opportunity to perform a prospectively planned research, educational, administrative or community service activity that will enhance their ability to either apply their knowledge to real-life situations or to further their knowledge through in-depth research on a topic of interest. Students have three options for completing this requirement: 1. Research and write a scholarly paper with advisement from the faculty, 2. Perform a graduate project or fieldwork experience at their current place of employment or 3. Perform a graduate project or fieldwork experience at an outside academic medical center, research site, pharmaceutical company, or contract research organization.

The fieldwork option provides an opportunity for students to integrate knowledge and skills acquired throughout the program in a practice setting intricately involved in drug development. Experiences will be individualized based on identified goals and competencies, and the student’s specialization track. Assistance will be provided by the Director of Capstone with regards to establishing a contractual relationship with the site and assisting with the development of project objectives. However, students are expected to take an active role in identifying a company or entity near their place of residence. Since legal contracts need to be signed with the site prior to the first day of the experience, it is necessary for the students to begin identifying a site at least one semester in advance. In some cases a Criminal Background Check and additional immunizations will be needed. In addition, students are required to have a B- or better in ALL previous coursework since entering the Clinical Trial Sciences Programs, even if courses have been repeated secondary to failed grade.

NAME: ___________________________ DATE: ___________________________
A#: ___________________________ TRACK: ___________________________
PREVIOUS DEGREES & MAJOR:

EXPECTED TERM & YEAR FOR CAPSTONE:

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<th>Term</th>
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_____ I can confirm my Rutgers Graduate Track advisor is in agreement with the timing of this course.

For students seeking to register for this graduate project course in the summer and who typically obtain financial aid for fall/spring, please confirm with us your plans in regard to financing prior to registering as summer is an optional term and not typically covered by financial aid. Please select one:

_____ I typically seek financial aid and I am aware of my options in the summer
_____ I typically seek financial aid but I am unaware of the summer options
_____ I do not typically seek financial aid
EXPERIENCE REQUESTED

_______ I plan on performing an in-depth research paper with a Faculty Course Content Advisor in the following area:

For this option, the student will be asked to register for IDST6400 Evidence Based Literature Review (offered in the fall and spring semesters only)

_______ I plan on performing a project or work experience at my place of employment under the guidance of a manager/supervisor, also known as the Preceptor. Please provide the name and contact information of the Preceptor:

_______ I can confirm I have received a B- or above on all previous Master of Science courses and would like a fieldwork experience in the following areas:

TIME PERIOD OF AVAILABILITY FOR FIELDWORK EXPERIENCE

Full days: which days

Morning only: which days

Afternoon only: which days

ABILITY to TRAVEL

Hometown:

Distance willing to travel:

HAVE YOU IDENTIFIED A SITE:

Name and other Contact Information at site:

Please fill in this form and email to Professor Lisa P. Kim at Lisa.palladino.kim@rutgers.edu
Rutgers, The State University of New Jersey